



## **VOLUNTEER POLICY - \*Please Read!!**

For those of you not familiar with our volunteer policy....and how to go about signing up for your three spots at home games, this is a summary that should help answer some of those questions.

- Each Family is required to work three jobs, at any home game day. If you have more than one child in the program, you still only have to work three times.
- You can work any Freshman, JV or Varsity game for your color, so that you do not have to work during your child's game.
- Mid August, sign ups begin at the pods. Sign up sheets are set BY COLOR. All home games will have their own sheet. You can write in your name for the job you want to work.
- The sign up sheets will then be available in binders at Three Fires Pod and at Parker Pod.
- You can only sign up for your family, please don't sign up for friends. We ask that, not to make things harder for parents– but to try and keep it fair for people that wait in line, only to have the person in front of them signing in for several families.
- When you arrive to work at the games – SIGN IN on the clip-board hanging in concessions. If you do not sign up we won't know you worked and you won't receive credit. Too many things going on to “remember” who worked so make sure you sign in.
- During Cheerfest years (when Howell has to host cheerfest) Boards/sheets to sign up for Cheer Invitational will also take place up at the pods.
- The volunteer coordinator collects and goes through each games sheet– after it has been signed in by all the volunteers for the day – and checks off the names against our rosters. Then we know who has done their 3 home game day jobs.
- Older children can do the volunteering for you as long as it is a job that does not require handling money– positions are limited based on age, must be at least 14.
- You can choose not to volunteer, however, you will forfeit your \$100 deposit, there are no partial refunds.
- Email [howelljrfootball@yahoo.com](mailto:howelljrfootball@yahoo.com) with any questions, or call the league phone at 517-518-2836.

**Please know** that the league would not function if it weren't for volunteers. The game days require people to make it all come together.

**Without you** – the league wouldn't be able to provide the kids with this experience.

## **Sample jobs you can sign up for:**

**\*\*Keep in mind all coaches require kids to arrive 60 or 90 minutes early, before their scheduled game time....so most parents try to work at the game scheduled immediately before yours\*\***

- **Gate** ---. Take entrance fee, make change and stamp returning hands.
- **Concessions** --- Various jobs from selling food and beverages or cooking.
- **50/50** ---- Sell 50/50 raffle tickets to home and visiting fans, count money in concessions with commissioner 3<sup>rd</sup> quarter, take winning ticket to announcer by start of 4<sup>th</sup> quarter.
- **Chains** - the down markers on the field during the game.
- **Trash** ---- You keep the garbage cans empty during the game, take bags to dumpster when needed and pick up garbage in the home and away stands the last 15 minutes of the game.

## **Facts:**

- Families can volunteer for other colors but only after the spots for their color are filled
- Play tracker if done by a parent does count towards volunteer time (one per team).
- If a parent is an assistant coach or team mom and they fulfill those duties then they will have (more than) filled their volunteering obligations.

## **NEW THIS YEAR:**

- HAJFL Interns will staff the pressbox for all three games. They will be trained to use the equipment, and earning credit for school. Thank you for your patience as these young kids get adjusted to the flow of our games. Parents wishing to announce a game can contact the board at [howelljrfootball@yahoo.com](mailto:howelljrfootball@yahoo.com).
- Hours of volunteering have changed – start time is the same as game time for most jobs. Times you're asked to be there are noted on the form.